



Please reply to:

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Date: 10 June 2024

Notice of meeting

Environment and Sustainability Committee

Date: Tuesday, 18 June 2024

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Environment and Sustainability Committee

Councillors:

M. Beecher (Chair)

K.M. Grant (Vice-Chair)

S.N. Beatty

L.H. Brennan

T. Burrell

J.P. Caplin

S.M. Doran

N. Islam

A. Mathur

L. E. Nichols

O. Rybinski

J.R. Sexton

J.A. Turner

H.R.D. Williams

P.N. Woodward

Substitute Members: Councillors M. Arnold, C. Bateson, H.S. Boparai, D.C. Clarke, J.T.F. Doran, A. Gale, R.V. Geach and K. Howkins

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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- 1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 16**

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 27 February 2024, and the extraordinary committee meetings held on 29 February 2024 and 16 April 2024.
- 3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Questions from members of the Public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.
- 5. Terms of Reference** **17 - 20**

To note the updated Terms of Reference for this Committee, as approved by Council.
- 6. Strategic Priorities for 2024/2025** **21 - 22**

To consider the Strategic Priorities for 2024/25 for this Committee.
- 7. Tiny Forest Bid** **23 - 38**

To consider authorising a funding bid for the Loal Authority Treescapes Fund, and to delegate authority to the Head of Corporate Governance to enter a contract with Earthwatch to deliver the Tiny Forest project.
- 8. Conservation Areas** **39 - 262**

To consider agreement of the draft Conservation Area Appraisals, a six-week public consultation process, and referral of the appraisals back to the Committee to agree following the consultation process.
- 9. Housing Delivery Test Action Plan** **263 - 318**

To consider agreement of the Housing Delivery Test Action Plan 2023,

and publication of the Housing Delivery Test Action Plan 2023 on the Council's website.

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| 10. | Consultation on Major Applications | 319 - 332 |
| | To receive an update on consultations on emerging planning proposals, and agree the revised Consultation on Emerging Planning Proposals. | |
| 11. | Update to Design Code Task Group | To Follow |
| | To consider changes to the Design Code Task Group. | |
| 12. | Updates from Task and Finish and/or Working Groups | 333 - 334 |
| | To receive an update on the following task and finish and/or working groups: | |
| | Community Infrastructure Levy Task Groups – written update | |
| | Climate Change Working Group – verbal update | |
| | Spelthorne Design Code Task Group – verbal update | |
| 13. | Forward Plan | 335 - 338 |
| | A copy of the Environment & Sustainability Committee Forward Plan is attached. | |